

ONLINE GIVING



Giving just got easier.

Giving online is both simple and secure. You have the option to give a single gift or options for creating a scheduled recurring gift.

Follow this how to guide to set up your Online Giving Account and try it for yourself. If you have any questions, send us an email at Info@PeaceChurch.org

1. Visit our website: <http://www.peacechurch.org>
 - a. Find the GIVE tab at the top, and click on the word GIVE (it is circled in green in the picture below). This will take you directly to the Giving page.



COVID-19 UPDATES CALL COMMITTEE UPDATES **GIVE** PRAYER REQUEST CONTACT Q SEARCH
ABOUT I'M NEW MINISTRIES MEDIA EVENTS

Welcome to Peace.

We are people who believe that God is good,
the Bible is true, and Jesus died to redeem us.
Come as you are and join us on our journey of faith.



2. Visit our Giving page on our website. <http://www.peacechurch.org/give/>
 - a. On this page you will see a video about “Why We Give” what we believe here at Peace, and have access to our 2020-2021 Budget, FAQs, and Mission Allocation.



3. Scroll down on this page to see the **GIVE ONLINE** button on the right of the page.
 - a. Once you click on this button, you will be redirected to our Online Giving Portal where you can access all Online Giving options.



Giving

Giving at Church

We encourage all of those who are part of our Church family to give not out of obligation but out of worship. Your gifts allow God's work to be done in the community.

Securely Give On-line

Your information is held securely by SSL encrypted connections. This information will remain private and will never be given away to third parties, other than to process your scheduled contributions.

Ways to Give

There are many easy ways for you to give. Including one time gifts via cash or check, and by setting up online reoccurring giving.

SECURELY GIVE

Your gift helps us live out our mission to engage and encourage all to know Jesus and to follow him.

[Give Online](#)

Need help with Online Giving?

[Download our Online Giving Guide: A Step by Step Manual to Online Giving.](#)

4. You will have 4 options on the Online Giving Portal page.
 - a. Already created a Profile – **Log In** as a returning member.
 - b. To make a recurring donation- Click **Create Profile**
 - c. To make a one-time donation and have the ability to track your donation history – Click **Create Profile**
 - d. To make a one-time donation without tracking your donation history – complete the form below

The screenshot shows the 'Online Donation' page for Peace Lutheran Church. At the top is the church logo and name. Below it is a navigation bar with 'Return to our Home Page'. The main content area is divided into two columns. The left column, titled 'Donations', contains four numbered instructions: 1. 'Already created a profile?—"Log In" as Returning Member', 2. 'To make recurring donations—Click "Create Profile"', 3. 'To make a one-time donation and also have the ability to track your donation history—Click "Create Profile"', and 4. 'To make a one-time donation without tracking your donation history—Complete form below'. Below these instructions is a form with input fields for 'GENERAL CONTRIBUTION', 'MOSAIC MINISTRY', 'NYG-Donations ONLY', 'MEMORIAL FUND', 'PRINCIPLE REDUCTION FUND', and 'MISSION OF MONTH', each with a '0.00' value. A 'Total:' field shows '\$0.00'. A 'Continue' button is at the bottom left. The right column contains a 'Log In' section with 'Email Address:' and 'Password:' fields, a 'Log In' button, and links for 'Forgot your Email Address or Password?'. Below that is a 'Create Your Online Profile' section with a 'Create Profile' button.

5. If you choose to **Create Profile**, follow steps 5 – 11. If you choose to **Log In**, do so now and follow the on screen directions for Online Giving.
6. After clicking **Create Profile** fill in your Email Address and Confirm Email Address and click **Continue**.
 - a. You will receive a confirmation email for the account you just created.

The screenshot shows the 'Online Donation' page for Peace Lutheran Church. At the top is the church logo and name. Below it is a navigation bar with 'Return to our Home Page'. The main content area is divided into two columns. The left column, titled 'Create Profile', contains the text 'Enter a valid email address below. This will be used as your User ID.' followed by 'Email Address:' and 'Confirm Email Address:' fields. A 'Continue' button is at the bottom left. The right column, titled 'Privacy Notice', contains the text: 'You are on a secure webpage hosted by Vanco Services, LLC, an industry leader that processes transactions for thousands of clients. Vanco was chosen by Peace Lutheran Church to process your online transactions. The information Vanco receives from you will only be used to process your transactions and will never be shared with any other party, except as required by law. Your information will be safeguarded in strict compliance with federal standards for nonpublic personal information. The password you select is also important in protecting your information; keep it secure and follow the best practices suggested here. View Vanco's Privacy and Security Policy by clicking here.'

7. Fill out the Profile Page. Make sure you enter the correct information, as this will create your profile for Online Giving.
 - a. Once you've filled everything in, click **Create Profile**.

PEACE
LUTHERAN CHURCH

Online Donation [Return to our Home Page](#)

Profile

First Name: (required)

Last Name: (required)

Address 1: (required)

Address 2:

City: (required)

State / Zip: (required)

Phone Number: (required)

Email Address: (required)

Confirm Email Address: (required)

Enter Password: (required)

Re-Enter Password: (required)

Password requirements:
- Must be at least eight characters
- Must include at least one letter and one number
- Cannot be identical to your first name, last name or email address
- Cannot be reused
- Passwords are case sensitive
- Your password can consist of the following characters: upper and lower case letters, numbers, and special characters other than * " or >.

Create Profile

8. To add a donation, Click **Add Transaction**

PEACE
LUTHERAN CHURCH

Online Donation [Return to our Home Page](#)

Summary Profile Log Off

Amber Heady

Thank you for creating a profile. To add a Donation, click the Add Transaction button below.

Add Transaction **Edit Account**

My Scheduled Transactions
You do not have any transactions scheduled.

My Transaction History
Date Range: to
Fund: **Search**
No donations were found for this Date Range and Fund selection.

9. Here you will be able to decide what you would like to Give.
 - a. Add your Give amount next to your choice.
 - b. Next, decide on your Donation Frequency. Choose one option from the dropdown menu.
 - c. Once you have filled in your amount and chosen your Donation Frequency, Click **Continue**.

The screenshot shows the 'Online Donation' page for PEACE LUTHERAN CHURCH. The user is logged in as Amber Heady. The page has navigation links for 'Summary', 'Profile', and 'Log Off'. The main content area is titled 'Online Donation' and includes a 'Return to our Home Page' link. The 'Donations' section contains the following fields:

- GENERAL CONTRIBUTION: 0.00
- MOSAIC MINISTRY: 0.00
- NYG-Donations ONLY: 0.00
- MEMORIAL FUND: 0.00
- PRINCIPLE REDUCTION FUND: 0.00
- MISSION OF MONTH: 0.00
- Total:** \$0.00

Below the donation list, there are fields for:

- Donation Frequency: Choose One (with a link to 'About recurring donations')
- Donation Start Date: 04/01/20 (with a calendar icon)
- Donation End Date: (optional) (with a calendar icon)

At the bottom of the form are 'Back' and 'Continue' buttons.

10. Choose account type from the dropdown menu.

The screenshot shows the 'Online Donation' page with the 'Donation Information' and 'Donation Summary' sections. The user is logged in as Amber Heady. The page has navigation links for 'Summary', 'Profile', and 'Log Off'. The main content area is titled 'Online Donation' and includes a 'Return to our Home Page' link.

The 'Donation Information' section contains:

- Account: Choose One (dropdown menu)
- Optional: Donation is Choose One (dropdown menu) of (input field)
- reCAPTCHA: I'm not a robot (checkbox) and reCAPTCHA logo with 'Privacy - Terms' link
- Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted.
- Buttons: Cancel and Process

The 'Donation Summary' section contains:

- GENERAL CONTRIBUTION: 50.00
- Total One Time Donation:** \$50.00
- Donation Frequency: One Time
- Donation Start Date: 04/01/20
- Button: Edit

11. If you chose Checking Account, you will see this screen:

The screenshot shows an online donation interface. At the top right, there are navigation links for 'Summary', 'Profile', and 'Log Off', and the user's name 'Amber Heady'. The main heading is 'Online Donation' with a 'Return to our Home Page' link. The 'Donation Information' section includes a dropdown menu for 'Account' set to 'New Account - Checking', and input fields for 'Routing Number' and 'Account Number'. Below this is a 'Bank Anywhere' section with a sample check image for 'Joe Smith' at '1234 Anystreet Court, Anycity, AA 12345'. The check includes a routing number '123456789', an account number '123456789123', and a check number '1234'. Labels identify these as 'Bank Routing Number', 'Bank Account Number', and 'Check Number (Do not use)'. An 'Optional:' section has a dropdown for 'Donation is' set to 'Choose One' and an empty input field. At the bottom left is a reCAPTCHA 'I'm not a robot' checkbox and logo.

12. Fill out this information.

- a. Once you have completed the information, click I'm not a robot.
- b. Then click **Process**.